

KAKIJNENE BIJNEJ EO AM JEN MENIN JOREEN KO

BUNTEN KO 12



75%

Ekatok ko rej kwalok ke 75% in kompani ko me ejelok aer bunten maan japopo rej makurlak iloon wot 3 yio elikin aer ioon joreen.²

Ne ej wor plan ak maan japopo, bijnej ko remaron oktak nan ta eo ekkar im maron bobrae joreen im wonmaanlak wot ilo kotobar ko aer. Einwot ke BCP eo ej nan bobrae im wonmaanlak, ejaake juon monakjen in maan japopo ejab aikuj jako. Kememej bwe joreen ko remaron bok jikier jabdewot ien, im jekdoon ne koj lomnak joreen kein reban jelet yuk, remaron.

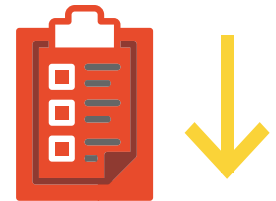
KWAR KE JELA...

1 ilo 4 business ko rejab maron in wonmaanlak wot elanne rejab maron in bobrae ki er make elikin an joreen ko rellap bok jikier.¹
Ewor juon wawein komaron kamane nan am bobrae ki im kemour bijnej eo am.



Taunlooti ak boke Bijnej Continuity Plan

template eo ilo
pipso.org.fj/stayopen im loori bunten ko 12



1

BUNTEN MWIEK/JERBAL



Lale mweik ak jermal ta ko elap tata tokjeir?

Mweik ak jermal ta ko raurok me remaron drebij wot bijnej eo am?

Mweik ak jermal ta ko raurok komaron jab lelok nan kastomer ak riwia ro ak koj maron wot wonmaanlak wot einwot juon bijnej?



Kalikar mweik/jermal ko 3 rauroktata im jeiki

Bok jejo minit im boke BCP eo ilo ejelok woneen im jinoe kamane juon am ilo am loori bunten ko 12 emoj kolaajraki. Jouj im lale BCP eo ilo pipso.org.fj/stayopen



Komaron kadedelok buntent kapopo ak maan japopo eo am iumin wot 12 minute im kamane.

**KADIKLOK JOREEN AK MENIN
KAUWATATA KO
IM KAMANI JONAK KO
REKKAR NAN AM JIBAN YUK
MAKE JEN MENIN JOREEN KO.**

NAN MELELE KO RELLAB LAK

KEPOOJ BIJNEJ EO AM NAN AN JELMAE ELON JOREEN KO.

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2

BUNTEN JERBAL IM KAPEEL KO RAUROK



Kain jermal kab kapeel rot ko raurok nan bijnej eo am?

Elon ke iaan jermal ak kapeel kein rej bedbed ioon juon wot arnej?

Elon ke bar arnej jen lowaan ak tulikin bijnej eo am me remaron jiban lolorjake jermal kein?



Kalikar jermal kab arnej ro elap kapeel ippeir nan aer lolorjake jermal ko raurok im jeiki ilo BCP eo.



Katokin rijermal ro am bwe ren jela jermal ko kajojo ilo bijnej eo am

4

BUNTEN MWEIK AK KEIN JERBAL KO RAUROK



Mweik ak kein jermal ta ko raurok nan komakitkit bijnej eo am?

Won ro rej elewaj mweik ko raurok im ewor ke bar jet ijelokier?

Elon ke mweik ak kein jermal ko remaron binej jenkwan mweik im kein jermal ko am elanne joreen enaaj bok jikin?



Kalikar mweik ak kein jermal ko raurok im etale mweik ak kein jermal ta eo konaaj kojerbale elanne ejako ak joreen mweik im kein jermal kein.

3

BUNTEN KEIN JERBAL EO AUROK IM WOR TOKJEN



Kein jermal ta eo koj kojerbale me aurok nan bijnej eo am?

Ta eo komaron kamane elanne enaaj tamej ak jako an jermal ne joreen enaaj bok jikin?

Enej ewi wawein am binej jenkwan kein jermal ko elanne renaaj joreen ak jako elanne joreen enaaj bok jikin?



Kalikar kein jermal eo aurok nan bijnej eo am im wewein am naj binej jenkwaer elanne renaaj joreen ak jako.

5

BUNTEN LOMNAK IN EMAKIT NAN BAR JUON JIKIN



Ne kwaikuj emakit, ia eo konej kar kelete ak etal nan e?

Komaron ke kojerbal jikin eo ippen bijnej ko jet me reurlok wot jen bijnej eo am?

Komaron ke jermal jen mweo, ke ta kojerbal bidej an arnej ilo jidik wot ien.



Lale jet jikin ko komaron naaj emakit im bed ie iloaan juon tore eo ejab aetok im lale won eo komaron tobar e nan jiban. Kalikar eman im nana ko ilo jokelet ko am.

NAN MELELE KO RELLAB LAK

KEPOOJ BIJNEJ EO AM NAN AN JELMAE ELON JOREEN KO.

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6

BUNTEN JORTOKLIK KO AK JAAN IN JIBAN



Bijnej eo am emaron ke kaman kwon ikotaan kombani ko rej elelok jortoklik ak jaan in jiban ne joreen enaaj jelet bijnej eo am?

Jet jaan in jiban ak jortoklik ko komaron kajitok ippen kompani in injuren ko.

- Jaan in jiban ne ej wor abunono ilo bijnej ko
- Wawein kojparok jaan ko am
- Jaan in kojparok mweik ko an armej
- Jaan in kojparok aurok in bijnej eo
- Jaan nan jiban mour an armej



Lale elanne kombani in injuren ko remaron elewaj jaan in jiban elanne koto ak no ko rellap renaaj bok jikier bwe jet ien rejab maron ekkar nan kakien ko aer makmake.

8

BUNTEN NOMBA IN TALEBOON, EMAIL, AK WAWEIN TOBAR RO JET



Kwaikuj bok 2 ak elonlak nomba in taleboon ak email im wawein ko jet nan am tobar rijerbal ro am, ri-letoletak mweik ro, ro rej lewaj jaan in jiban kab jabdewot eo konaaj aikuji ilo ien joreen. Likit melelein kein ilooan plan eo am.

**7**

BUNTEN LELOK MARON IN TEL



Ewi wawein an jermal ko wonmaanlak wot elanne ej jako menija ak booj eo ilo ien ban im aikuji?

Ewor ke juon rijerbal ak nukum emaron keplaake ak jain jeek, kolla rijerbal, kab jermal ko eierlokwo? Lomnak kake im kalikar nan rijerbal ro mottam bwe ren melele.



Kalikar 1 ak 2 armej ro me elon kojatdikdik ippeir nan aer lale bijnej eo ilo ien am jako. Kenono ippeir im kamelele ki er ta ko koj kotmeni im lelok maron ko nan aer lale melele ko raurok.



Komaron aikuji naan in rojan jen ri-kien ro bwe armej ro koj liki er ren maron in jermal im komakitkit bijnej eo am elanne konaaj jako ilo ien idrin. Kenono ippen opij eo ej lale bijnej ko im doulul in bijnej ko nan melele ko jet.

NAN MELELE KO RELLAB LAK

KEPOOJ BIJNEJ EO AM NAN AN JELMAE ELON JOREEN KO.

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9

BUNTEN REKOOT IN LOKON AM JERBAL



Lale wawein ko jet nan am kakoni rekoot in jermal ko an bijnej eo am. Emaron koba etan ri-wia ro, e-mail, kab ko jet. Menin ej aikuj in juon men eo koj kamane ien otemjej im bed ilo juon bar jikin ijelokin bijnej eo am.



Lale jet jikin ko komaron naaj emakit im bed ie iloaan juon tore eo ejab aetok im lale won eo komaron tobar e nan jiban. Kalikar eman im nana ko ilo jokelet ko am.



Kojerbal jikin kakwon melele ko ilo online ak hard drive ko im likiti ilo juon jikin eo emaron bobrae jen kijeek ak men ko jet. Elon bar jikin kakwon melele ko remman lak im komaron lale ippen IT ro ak ro retijemlok kin kamputor nan jet bar wawein.

11

BUNTEN KEPOPO NAN IDRIN AK IMORJENJI



Kaman bwe rijerbal ro am rej trein ak ekatok kin jonak ko renaaj loori ilon ien idrin ak imorjenji im Kaman bwe rijerbal ro am ren trein ak ekatok kin wawein an armej emakit ak ko ilo ien idrin, jela kajeen kejem in diwojlok ko ne ej wor bwil ak kijeek, jela kajeen jikin ko rejeip ak eman nan bed ne ej wor ibweeb in no ko rekajoor, kab jela ijoko armej renaaj ain droon ie im ta menin aikuj ko renaaj aikuji.



Ekadrik melele ke aurok tata bwe rijerbal ro ren lale bamle ko aer ilo ien idrin. Menin enaaj kaman bwe aolep ren jab joreen im bareinwot bidodo an rijerbal ro rol im jermal.

10

BUNTEN KAKWONE PLAN IN



Kakwone plan in ijo koj loe emantata im bareinwot doore ilo juon jikin eo kwe kab rijerbal ro am remaron kapelokke jen laptop, tablet, ak telephone ko jabdewot ien. Priini jet kape ko im likit ijoko ebidodo loi ak topari.

12

BUNTEN KAMAN KOKEMELMEL IM KAMINENE KO IM KAMAN OKTAK ILO IJOKO REKKAR



Karok jet raan ko nan am kokemelmel im ekatok kin puleen in am im Kaman oktak ne ekkar aolep iio.

NAN MELELE KO RELLAB LAK

KEPOOJ BIJNEJ EO AM NAN AN JELMAE ELON JOREEN KO.

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Komaron kadedelok bunten kapopo ak maan japopo eo am iumin wot 12 minute im kamane.

Bunten ko kajojo renaaj kajitok ippam jet kajitok ko kwaikuj uwaaki ilo BCP eo im kakwoni ilo kampuor ko. (Boke jen pipso.org.fj/stayopen)



Bok juon minit im etale bunten ko



Kojab aikuj in tibriki aolep melele, aurok eo ej bwe kwon jinoo jerbale im etale ta ko raurok im ta ko rej jermal ilo bijnej eo am.

Elikin am kane monakjen in kwaikuj



KAKONE BCP EO ILO 2 NAN 3 JIKIN KO ME KOMARON LALI IM ETALI JABDEWOT IEN.



Kakwone BCP eo ilo ijoko ejelok woneir ilo online einwot Google Drive ne jab Dropbox.

Komaron kio dreton e im lale ak kwalok nan rijerbal ro am iloan laptop, smartphone im tablet ko ewor aer intonet. Jej rojan yuk bwe kwon priini jet kape in BCP eo im droore ilo drebin jikin jermal eo ak ilo opij eo am.

Endnotes:

¹ Civil Defence Wellington Region Emergency Management Office. (2017). Retrieved February 24, 2017, from Wellington Region Emergency Management website, <http://www.getprepared.org.nz/>

² Civil Defence Wellington Region Emergency Management Office. (2017).

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OFFICE

Komol Tata nan aolep ro rekar letok jaan in jiban im bok konaer ilo jermal in

Juon kamolol eo ejenolok nan

NAN MELELE KO RELLAB LAK

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